

# SEO | Search Engine Optimization ~ Certificate ~

The most advance & independent SEO from the only web design company who has achieved 1st position on google SA.

Template version: For Client name SA Online: WD & Q Ref: By Developer Overseen by Project Manager Of 2nd of April 2015 Gareth WD 03020615 Michelle Stephen websitedesign.co.za

Certificate added to domain on the: URL of Certificate Domain 21.07.2015 www.superbikemag.co.za/wp-content/uploads/2015/07/superbike-seo-certificate www.superbikemag.co.za

### Notes:

Search Engine Optimization (otherwise referred to as S.E.O.) is when certain principles, tasks and actions are taken to influence search engines to understand and better rate a website and its pages for position/s on their search results.

SEO is one of three types of three main web marketing tools: PPC, SEO and Affiliate/Socail.

SEO can broadly be divided into two sections: Steps and tasks that can <u>only be done once</u> Steps and tasks that can be <u>repeated</u>.

R.P.D. (Research, Plan and Development) is our own acronym we give to broad variety of tasks / tools and software we use related to the processes we follow to <u>analyze</u> and <u>research</u> your website and its pages, its products and services, its content, structure and general quality in <u>context</u> of the current market as well as against <u>primary competitors</u> (websites and pages with better positions on search engines for primary search phrase). Based on data and research we then plan which SEO tools and tasks to use to actively target and actively achieve better positions. This is a step missed by nearly all SEO and web design companies and is the reason SEO results can be slower than they need to be and more costly in the long run.

RPD can be implemented at different levels depending on the competitiveness of the market. It can also be repeated in part from time to time. We recommend at least every 2 years, or whenever a search engines make major changes to their algorithms.

No traditional or physical SEO is done during the RPD phase.

Setup. This is the phase of steps and tasks that can broadly only be done once. This is the first phase SEO work is physically done. Not all set up steps and tasks need to be done on all websites and pages, and in fact can have a <u>negative</u> effect if done incorrectly. Setup steps and tasks are the foundation of good SEO. RPD is where the selection of Setup tasks and tools for this phase are decided.

RCR&M = Repeated checks, Reviews, Tasks and Maintenance. This phase of SEO are tasks can be repeated indefinitely, and where the majority of work is done. It is also the main reason why no company should claim to be able to sell a client once off SEO. While a complete RPD is recommended once a year, the RCR&M phase essentially uses the ground work completed during the Setup phase and builds on from it. This phase should be done no less than once a month for the simple reason that search engines review (in general) a site or parts of a site at least once a month, therefore your rankings and positions on search engines are reevaluated against any <u>new competitor</u> or current competitor website who has made changes since your websites last review. The more competitive the market, the more frequent RCR&M should be done.

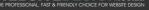




Phase	Task / Description / Detail	Notes   History	Completed   Date
	General consult and client brief.		
	Summary of desired results and expectation on dates to achieve and a background overview on products / services / industry competitiveness /		
R.P. D with Client	website status look and feel, function and SEO status. This is done via phone or meeting.		
	Assessment of own site		
	Areas of products or services	Gauteng	23.07.1977
	Primary products and services	superbike	23.07.1978 23.07.1979
	How many competitors feature for primary products and services 1st page of google natural (actual mention of product and service in description	22	23.07.1979
	Page count Image count	52	23.07.1981
	Word content count	12568	23.07.1982
	Content vs media ratio	52% media	23.07.1983
	Functionality and navigation status	easy to navigate through, is a blog website / online magazine	23.07.1984
	Server reputation downtime	unknown	23.07.1985
	Server speed test	67/100	23.07.1986
R.P.D.	Domain quality	good, has superbikemag.co.za	23.07.1987
	Status on file names, description & meta	good, keywords included	23.07.1988
	Social media status	has active facebook	23.07.1989
	Current monthly unique visitors (if available from server) – or 3rd party estimated traffic checker	n/a	23.07.1990
	Current bounce rate (if available)	n/a	23.07.1991
	Current time on site (if available)	n/a	23.07.1992
	Amount of page views (if available)	n/a	23.07.1993
	Check site is responsive - https://www.google.com/webmasters/tools/mobile-friendly/	site is responsive	23.07.1994
	Other notes:		
	This step can take up to 4 days to ensure data is generated and all steps executed		
	Areas of products or services		
R.P.D.	Advance keyword assessment and implementations using Google Keyword Planner and Google Trend.	"Primary Keyword" reports and suggestions:	
	Assessment of own primary competitor site		
	A second state and state and state	http://www.addebl.exect	02.07.4004
	Areas of products or services:	http://www.worldsbk.com/	23.07.1994
	Primary products and services:	superbike	23.07.1995
	Page count:	288	23.07.1996
	Image count:	unknown	23.07.1997
	Word content count:	217236 70% media	23.07.1998 23.07.1999
	Content vs media ratio		
	Functionality and navigation status:	easy to navigate through	23.07.2000
	Server reputation downtime:	unknown 74/100	23.07.2001
R.P.D.	Server speed test		23.07.2002
к. <b>г</b> . <b></b> .	Domain quality:	alright, could be improved with keywords	23.07.2003
	Status on file names, description & meta:	names are good, containing keyword and services	23.07.2004 23.07.2005
	Social media status:	social media is active	
	Current monthly unique visitors (if available from server) – or 3rd party estimated traffic checker:	43179 Jushaita ia pat mahila friandhu	23.07.2006 23.07.2007
	Check site is responsive - https://www.google.com/webmasters/tools/mobile-friendly/	website is not mobile friendly	23.07.2007
	Attempt to work out frequency of competitor updates on site, this will help us plan frequency of own SEO during RCR&M	last updated on the 27th of june	23.07.2007
		ומסי ערטמופע טוי נוופ בזינוי טו ועוופ	23.01.2001
	Other notes:		
	Other notes:		

R.P.D.	Run a 3 party SEO error check for page titles, descriptions, meta and content		23.07.2007
R.P.D.	Run a 3 party content originality check		23.07.2008
R.P.D.	Check number of incoming and outgoing links and their quality		23.07.2009
R.P.D.	Check on design & function – ensuring a client can engage or access information		23.07.2010
R.P.D.	Check images and media have correct titles, dictiptions, file names and details	have correct names	23.07.2011
R.P.D.	Check on sites GEO locations on primary search engines	Johannesburg	23.07.2012
R.P.D.	Check site accessibility: 404 errors, password- protected areas and other similar reasons.	none	23.07.2013
	Compare competitor vs Client own site status in context of all data and research. Send report back on Setup tasks to implement to create better	Site is already ranking for Superbike magazine, position 1. Is a blog site so it will be updated constantly. Should have	
R.P.D.	foundation that competitor site in Setup and RCR&M phases. Submit report and certificate to client for review and proceed with secondary	a problem ranking well for Superbike	
	consult or SEO tasks if requested from Client.		23.07.2014
R.P.D.	Update SEO certificate	Done	23.07.2015

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Phase	Task / Description / Detail	Notes   History	Completed   Date	Developer	Project Manager Sign off Date	Project Manager name
			Completed   Bate	Dereiopei	i rojoot managor orgit on Bato	i rojoot managor namo
Setup	Correct / change domain	n/a	24,08,2015			
Setup	Relocate site hosting based on requirements of clients	n/a	24,08,2015			
Setup	Correct responsive issues – based on RPD - design element	site is responsive	24,08,2015			
Setup	Ensure file names include search phrases.		24.08.2015			
	Create more pages - based on RPD	client is constantly adding	= .,			
Setup	Create indre pages - based of NLD	pages	24,08,2015			
Setup	Correct page titles - based on RPD	puqua	24,08,2015			
Setup	Correct download media spred if required by removing large images / media		24,08,2015			
Setup	Correct page description - based on RPD		24.08.2015			
	Correct / add more content - both text and images and media - based on RPD	client is constantly adding	a more			
Setup		pages	24,08,2015			
Setup	Correct / remove poor / duplicate / negative content - based on RPD	puqoo	24,08,2015			
Setup	Correct / add images names and titles - based on RPD		24,08,2015			
Setup	Correct / add mades hands and tales - based on RPD		24,08,2015			
Setup	Correct / add social media - based on RPD		24,08,2015			
Setup	Correct / add incoming links - based on RPD - Anchor text - reputation		24,08,2015			
Setup	Correct broken links - based on RPD		24,08,2015			
Setup	Correct / reduce outgoing links - based on RPD - Anchor text		24,08,2015			
Setup	Improve on structure and flow. Design and development element - based on RPD		24,08,2015			
Setup	Ensure forms are working and all contacts operations - ask client for confirmation and check actual fields	all forms working	24,08,2015			
Setup	Add search engine GEO location information if required - based on RPD	all forms working	24,08,2015			
Setup	Create internal site directory, back end of site, hidden page with 1 internal link to landing page		24,08,2015			
Setup	Setup of Webmaster tools with Google Setup		24,08,2015			
Setup	Setup Google analytics Registration		24,08,2015			
Setup	Setup Google analytics Registration Setup for Google Statistics to Track Visitor – explain to client how to assess		24,08,2015			
	Setup for Google Statistics to Track Visitor – explain to client now to assess Setup Monthly Reporting for Client for next 12 months – explain to client how to review		24,08,2015			
Setup Setup			24,08,2015			
	Add Robots.txt File		24,08,2015			
Setup	Add Favicon added to website Google Site Map Added and linked to Webmaster Tools / XML sitemap		24,08,2015			
Setup			24,08,2015			
Setup	Submission of Website to Main Search Engines. (Yahoo   Bing   Google)					
Setup	Google Maps Listing Added for the Business if core business is location specific	n/a	24,08,2015			
Setup	Custom Google Search Engine Added to inner pages - hidden		24,08,2015			
Setup	Created internal website 3rd party directory page		24,08,2015			
Setup	Add social media platforms basic, facebook, twitter and google + . If no Social Media suggest to client our Social Media packages		24,08,2015			
Setup	Set preferred domain view in Google Webmaster tools - www or non www		24,08,2015			
Setup	Improve on hierarchy for site navigation. (1-3 tiers only) - moving main files to index page		24,08,2015			
Setup	If CMS system - intergrate the required plugin - example Wordpress - SEO Yoast		24,08,2015			
Setup	Ensure any redirects are in order (301 and 302)		24,08,2015			
Setup	Keywords in headings ( <h1>, <h2>, tags) : Very important</h2></h1>		24,08,2015			
Setup	Correct keyword density based on RPD		24,08,2015			
Setup	Keyword stemming: Applicable to non-English language pages. Check and action if required.		24,08,2015			
Setup	Remove Cloaking		24,08,2015			
Setup	Remove hidden text		24,08,2015			
Setup	Remove I frames	no iframes	24,08,2015			
Setup	Check and correct complex code such as Java, etc.		24,08,2015			
Setup	Correct Keyword stuffing		24,08,2015			
Setup	If e-comm or site with sensitive data secure domain	n/a	24,08,2015			
Setup	Update SEO certificate		24,08,2015			

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Phase	Task / Description / Detail	Notes   History	Developer	Date last actioned	URLs worked on	Project Manager random check date	Project Manager name
	·						
RCR&M	Review server traffic stats						
RCR&M	Review google reports and stats						
RCR&M RCR&M	Do a primary search phrase real time test on google (Pages Keyword tab)						
RCR&M	Check server down time						
RCR&M	Refresh Page tiles						
RCR&M	Refresh Page descriptions						
RCR&M	Refresh Page mega						
RCR&M	Refresh content						
RCR&M	Refresh images						
RCR&M	Refresh media and check media						
RCR&M	Remove backlinks with low performance or older than 2 years						
RCR&M	Add extra content						
RCR&M	Add extra images						
RCR&M RCR&M	Add extra media						
RCR&M	Add extra pages						
RCR&M	Add site to industry related search engines to increase incoming links						
RCR&M	Update site map						
RCR&M	Check 3rd Party Software and action						
RCR&M	Correct reported errors						
RCR&M	Check forms and contacts						
RCR&M RCR&M	Check social media links are working						
RCR&M	Speed check						
RCR&M	Speed check Send copy of RCR&M to Client and PM						
RCR&M	Update SEO certificate						

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example: "car hire ca				also reference the main objective of a page on a web	
	more important word first, for example, nine your location already and filter the		e is more important that the words cape town.	This is not always obvious, but in some cases and ser	rvices,
Primary Keyword Ex change because of the		yword. For example: "Car hire in Cape Town" the ex	tension here is "in" and this in fact creates an	entire new search phrase and results on search engin	ies cai
Each web page (not v For example:	vebsite) should have no more than 1 Pr	imary Keyword, and then its extensions.			
For example.					
Primary Keyword =		m" "car hire cape town reviews" "car hire cape town	prices" "car hire cape town pictures"		
Primary Keyword = Extensions = "car hire Pace/URL		Primary Keyword	Extension 1	Extension 2	
Primary Keyword = Extensions = "car hire Page/URL index	in cape town" "cheap car hire cape to	Primary Keyword car hire	Extension 1 cape town car hire	cape town airport car hire	
Primary Keyword = Extensions = 'car hire Pace/URL index http://www.superbikes	in cape lown" "cheap car hire cape low	Primary Keyword car hire suce bike	Extension 1 cape loan car hire superbike magazine	cape town airport car hire superbike south africa	
Primary Keyword = Extensions = "car hire Page/URL index	in cape town" "cheap car hire cape to	Primary Keyword car hire	Extension 1 cape town car hire	cape town airport car hire	

Engine & GEO Google SA	Page/URL index			Primary Keyword car hire	Extension 1 cace fown car hire	Extension 2 cape town airport car hire	
Cape Town	Date check Previous date check	1stJan2015 1st Dec2014	Position: Previous Position:	1st Page   1st Position 1st Page   2nd Position	1st Page   3rd Position 1st Page   4th Position	1st Page   8th Position 2nd Page   1st Position	
	NAME						
Developer							
Developer	Term.						
1			_				
Engine & GEO	Page/URL		_	Primary Keyword	Extension 1	Extension 2	
1			_	Primary Keyword	Extension 1 cape from car hire	Extension 2 cape town airport car hire	

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South Africa on WSBK provisional Calendar for 2014 www.workstok.com/.../Beuth%20Africa%20on%20W5BK%20provemen...\* Dec 2, 2013 - South Africa appears on the provisional calendar for the 2014 erd FIM World Superhitin Championship with a round schedule to be hid at

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World Superbike Champs to return to SA - SouthAfrica.info www.southafrica.info/biews/sport/motorcycling-superbike-021213.htm = Dec 2, 2013 - South Africae motorcycle recing lans are in for a special teat next with the Yinds Superbike Championality est or failer to the country after ...

SA on World Superbikes calendar | Wheels24 www.wheels24.co.za/News/SA-on-World-Superbikes-calendar-20131201 = Dec 1, 2013 - South Africa is on the official calendar for the 2014 FIM Wantd Superbille championship with the side African round schedular to be Held at

SA Superbike racing enters a new era - IOL Motoring Bikes ... www.iol.co.zu/..dxikes.../sa-superbike-racing-enters-a-new-era-1.163877... Jan 29, 2014 - Motor-yole racing in South Africa is about to enter a new era with the to the Wold Southike serier, which races for sit categories of machines

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